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How to Create a Power Point

- 1. Sign in Google Chrome
- 2. In right hand corner click on
- A box will appear containing several different icons
- 4. Go to Drive and click
- On left side of screen under Red Drive click on Create
- Under Create go to Presentation and Click
- Boxes will appear Background/Layout/ Theme
- 8. Click on Background this is where you can pick a color of your choice for

the

background

Click on Layout and all different

- slide layouts will appear. Click to choose layout
- 10. To add more slides click on + which will appear at the upper left side of screen.
- 11. Your power point can be presented to the class on the Eno Board.

Good Luck !!!!!!