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Power Point Presentation Directions

Log in to Google

Click on:

- Grid box (upper right)
- Drive
- Create (top left)
- Presentation
- Choose theme (light gradient background) and click okay
- Add title (Ex. Harry Potter and the Chamber of Secrets)
- + sign (left side) if you would like to add another slide
- Go into 2nd slide and type in (ex. chapter questions, illustrations, links to different internet sites)
- Untitled presentation (upper left corner)
- Name your document and click okay
- When ready to present, click on slide #1 (upper top left)
- Present (top right), automatically starts the presentation
- Click on arrow (bottom left) to go to next slide
- The presentation gets saved automatically