# **Technology Piece - Google Forms**

The new technology I used was having the students take a quiz that I made in Google Forms.

I created a form in Google Drive with questions that the students had to answer. I also made an answer key.

All the questions were changed around for each student (a setting available in Google forms). Once the students finished, the answers went automatically to me.

When the students were finished, I had Flubaroo (a free program to download) grade the quizzes. It told me the grade and how many times the student took the quiz. If the student took the quiz more than once, it averaged the grade.

## STEPS:

- 1. Log onto your Google Account and Go to Google Drive
- 2. Click on the Down Arrow for my drive and choose new file Google forms
- 3. Create the form. After each question, make sure you check off required question so the students have to answer it. For another question, choose add item. Make sure you add one so the student has to type their name.
- 4. In your form, click view responses to choose how you will read their answers
- 5. When finished click Done
- 6. After you finish view Live Form to check
- 7. When finished checking, click send form. It will give you a URL that you can copy to make a link to the form.

### Creating the Key:

- 1. With the form open click view live form again
- 2. Fill out the form with the answers and put ANSWER Key where the name goes.
- 3. Submit

### Adding Assignment for Student:

- 1. Go to Google Classroom and then assignment. Put the title of the document in
- 2. Click on add link and then paste the link you copied after making the form.
- 3. Click Assign

#### Add FLUBAROO to GRADE QUIZ and then grade

- 1. In Google Docs click your quiz with the word responses after
- 2. Once open go to Add Ons
- 3. Get Add Ons
- 4. Search Flubaroo click download for free
- 5. Go to Add Ons, Choose Flubaroo and Grade the Assignment